

**Accademia Mestieri dell'Opera  
(Academy of Opera Crafts -AMO)**

**COURSE IN STAGEHAND TECHNICIAN**

**Coordinating teacher**

Helenio Talato, with the participation of Laura Marocchino

**1. Applicants**

The course is open to a maximum of **5 candidates** of any nationality who are at least 18 years old at the time of application.

**2. Purpose of the course**

The course aims to the study and the assimilation of the techniques on projecting a show in the respect of the stage space: The safety on workplace norms (dlgs 81/08, dm 10/03/98), stagecraft history, the theater's environments, the technical management of the scenic complex during rehearsals and shows, development, dismounting, maintainance, storage, technical management while hosting shows and the restoration of the stage tools. The stagehand professional figure could have the opportunity to work with theaters, lyrical institutions, Touring companies, but also in the fields of: concert, television, movies, exhibitions and fashion. The learning process is supported by different work experience periods of time inside the Teatro Coccia's productions.

**3. Duration**

The course will take place at the Teatro Coccia in Novara and will be divided into several not continuous periods **starting from October 2023 to July 2024**. The lessons will be planned in accordance with the theater's schedule, with particular attention to musical theater productions and alongside with other courses' classes. In case of course's interruption "due to force majeure" we will proceed with Distance Learning mode through the dedicated online platform for theoretical lessons, while practical lessons and work experience periods will be postponed. At the end of the course, a certificate of attendance will be issued, upon a correct following of the procedures as described at point 8 (see below).

**4. Training program**

The course will be divided in **100 hours of theoretical and practical and 70 days of work experience**.

The program of study is aimed at achieving the right confidence with the practical techniques

learned during the lessons with the teacher, so as to ensure a preparation capable of face participation in the productions of the 2023/2024 season.

The calendar of meetings will be shared after the outcome of admission. The calendar may be subject to changes that will be promptly communicated to students.

## 5. Application procedure for selection

No specific qualification is required to enter the selection, but it is preferable an excellent knowledge of Italian.

It will be necessary to send by e-mail (subject of the e-mail "AMO - CORSO TECNICO MACCHINISTA") the following documents:

- Completed **application form** (attachment A) with photocopy F/R of your ID and fiscal code;  
\*For foreigners is also required to send documents of stay tahta are valid for the period of class;
- Detailed educational and professional **curriculum**;
- Receipt of payment by bank transfer in favour of Fondazione Teatro Carlo Coccia di Novara **IBAN IT 80 X 05034 10100 000000042424** of the **application fee** of € **40,00** (IVA included).

E-mail address [segreteria.amo@fondazioneteatrococcia.it](mailto:segreteria.amo@fondazioneteatrococcia.it)

## 6. Selection

Students selected by the Academy faculty will be invited to participate in a live meeting that will be held at the Teatro Coccia in Novara in October 2023.

## 7. Deadlines and time limits

- by and no later than 24:00 GMT+1 on **September 26, 2023** the applications for admission, accompanied by what is indicated in point 5, must be sent to the e-mail address [segreteria.amo@fondazioneteatrococcia.it](mailto:segreteria.amo@fondazioneteatrococcia.it)
- by the end of September, 2023 selected candidates will be notified of the date and time of the meeting by e-mail;
- in October 2023 the meeting will be held at the Teatro Coccia in Novara;
- at the end of the meeting the names of the candidates admitted to the course will be communicated.

## 8. Costs and conditions to participation

The course fee for admitted students is € **1.200,00** (IVA included), including teaching materials.

The participation fee must be paid in **2 installments of € 600,00** each by bank transfer in favor of Fondazione Teatro Carlo Coccia di Novara **IBAN IT 80 X 05034 10100 000000042424** and sending the receipt of payment to the e-mail address [segreteria.amo@fondazioneteatrococcia.it](mailto:segreteria.amo@fondazioneteatrococcia.it)

Deadline 1° installment: within the first day of class

Deadline 2° installment: by January 2024

It is specified that if the installments are not regularly paid within the specified time, will be interrupted attendance at the course.

The costs of food and accommodation will be at the expense of the students, who can benefit of the agreements that Teatro Coccia Foundation has entered into with hotels and restaurants in the city.

**It is necessary to assure attendance at the course for both theoretical-practical hours and for the independence practice without the teacher and for work experiences that requires an active participation by all the students of the course. Any needs that may partially compromise participation in the lessons and productions must be communicated to the secretariat of the Academy. Candidates are requested to specifically take part in the "Aida" production- from the second half of June 2024; on 5, 6 July and 12, 13 July- (more specific details to come).**

The students will have the opportunity, thanks to a special membership, to participate as an audience to all the performances of the Teatro Coccia season.

## APPLICATION FORM (attachment A)

<b>Name</b>	<b>Surname</b>
<b>Place of birth - Province</b>	<b>Date of birth</b>
<b>Nationality</b>	<b>Sex</b>
<b>City of residence – Postal code - Province</b>	<b>Street and house number of residence</b>
<b>City of domicile – Postal code - Province</b>	<b>Street and house number of domicile</b>
<b>Fiscal code</b>	<b>Identity document number</b>
<b>e-mail</b>	<b>Cell phone</b>
<b>P.iva (specifying the status)</b>	<b>IBAN</b>

**Attached are:**

- curriculum vitae, front/back photocopy of ID and tax code,
- receipt of payment by bank transfer in favor of Fondazione Teatro Coccia Onlus of the application fee of € 40.00.
- For foreigners, please attach all necessary documents (passport, Italian C.F., valid residence permit or permit request with receipt of payment, etc.). Please notice: if you write down your residence address in Italy it is necessary for you to have the official attesting documents or your Italian I.D.

**By signing this application form I accept all conditions of attendance to this Course and will therefore proceed to sign each and every page of it.**

*I authorize the processing of my personal data in accordance with Legislative Decree 30 June 2003, n. 196 "Code for the protection of personal data" and the GDPR (EU Regulation 2016/679).  
The person responsible for the data is the Fondazione Teatro Carlo Coccia di Novara.*

SIGNATURE

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